MINUTES
October 16, 2001
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South Hall Conference Room

Present
Fuller, A. Garcia, P. Gilbert, A. Glasser, G. Glier, D. Gonsoher, M. Kanuck, D. Koenigstein,

Guests
D. D'Alessio, N. Posner.

I Chairperson Clampman called the meeting to order at 2:08 pm.

II The minutes of the previous meeting were approved unanimously.

III Correspondence, reports and announcements:

A. Chairperson Clampman reported that Professor Marsha Cummins of the
Department of English will discuss institutionalizing writing intensive courses with
the Committee at its future meetings in the Fall 2001 semester. Professor Cummins
will also make herself available to work with the Subcommittee on Course
Evaluation.

IV Old Business

A. Chairman Clampman submitted charges to the Subcommittees on Course
Evaluation and Continuing Education, directing them to meet and initiate action
appropriately. A brief discussion followed. The charges to the Subcommittees are
reproduced as an annex to the minutes.

V New Business

A. The Office of Academic Affairs proposed the adoption of College Credit
for CLEP Examination. Related questions were asked of Dean Fuller, the
representative of the Office of Academic Affairs. Answers will be provided at the
next meeting. No action possible.

B. The Office of Academic Affairs proposed Institutionalizing Writing
Intensive Courses. Related questions were asked of Dean Fuller, the representative
of the Office of Academic Affairs. Answers will be provided at the next meeting.
No action possible.

C. The Department of Social Sciences proposed changes in the catalog
description of the foreign language requirement in the Human Services AA
curriculum. Related questions were asked of Professor Berger, the department
representative. Answers will be provided at the next meeting. No action possible.
C. The Department of Education and Reading proposed three Certificate Programs:

1. Early Childhood Education Assistant Certificate Program.

Related questions were asked of Professor Cukras, the department representative. Answers will be provided at the next meeting. No action possible.

VI. Adjournment
The meeting adjourned at 3:03 pm. The next committee meeting was scheduled for Tuesday, 30 October at 2:00 pm.

Respectfully submitted,

N. Simon Davis,
Secretary.