PRESENT: Dr. Morris Meister, presiding; Deans Tauber, Thompson, Silverman; Professors Beringause, Caffrey, Clarke, Colwell, Corbman, D'Andrea, Dochcety, Finnegan, Furst, Galub, Hirsch, Kissel, Krey, Lalli, Mandelbaum, May, McLaughlin, Monticone, Perlmutter, Polowczyk, Pomeranz, Prestwidge, Prince, Reynolds, Rosenstock, Sacher, Schaumberger, Tyson, White, Wilkinson; the Misses Baum, Keatinge, Scanlon, Mr. Gelb.

GUESTS: Dean Minkin, Dr. Newmark

I. Election of Secretary. Nominees Isabel Krey and Sue Keatinge. Sue Keatinge elected.

II. Minutes of June 9, 1965 meeting unanimously accepted.

III. Communications and Announcements

A. Report of the President

1. Dr. Meister announced the calendar for Faculty Council meetings as October 28 and December 23, 1965. He suggested combining the December 23 meeting with the Christmas party. Since the 24th of November is scheduled as a day of conferences, with no classes, he mentioned the possibility of holding the Faculty Council meeting for November on that day.

2. The Student-Faculty Convocation will be held on October 21, 1965.

3. Dr. Joseph is now acting head of the Science-Math Division of the College of Police Science, Manhattan.

4. Dr. Meister wished to thank publicly those members of the faculty, especially Prof. D'Andrea and Dean Silverman, for their assistance during the fall registration period.

5. Dr. Meister thanked, also, the various heads of departments and members of departmental P & B Committees for their recent endeavors in the area of recruitment. As a result of their patience and effort, 80 new members of the faculty have been added.
6. A "special vote of thanks" to Dean Thompson who played a leading role in "Operation Bridgeheads". The manual, Community College Handbook 1966, was designed to improve secondary school guidance. It will soon be distributed to every guidance counselor in secondary schools.

Purpose: to answer questions with reference to BCC programs, names of department heads, etc.

7. Honors to members of the faculty
   a) Prof. Atlas - invited to lecture in the USSR.
   b) Prof. Loughlin - new publication.

8. Dr. Meister reported on the recent conference he attended at Saratoga Springs with President Gould.

9. Dr. Meister discussed a report from the Chancellor for the establishment of an Educational Skills Center in a building at the World's Fair Grounds. Purpose: to serve educational needs of college dropouts. Copy of Educational Skills, outlining purposes of the proposed center, is in the library.

B. Report of the Dean of Faculty

1. Dean Tauber reported that the Faculty Council, and the faculty in general, will soon be apprised of results to date of the reduced workload schedule instituted this fall in certain departments, and plans for the evaluation of this experimental venture, in accordance with arrangements set last year.

2. The Dean, as head of BCC Committee for preparation of accreditation materials, stated that preparations were under way for setting up plans and committees for preparation of self-evaluation, and for the visit from the accreditation team in the fall of 1966. More specific information will follow.

3. Re "Operation Giant Step", BCC has been invited to re-submit to the U. S. Office of Education a revised request for under $500,000. Copies of the resubmission will be circulated to the Department of Engineering Technology.

4. Dean Tauber discussed a new experiment of special entrance exams for BCC freshmen. The plans for these tests were developed over the summer by Mr. Hecht, our consultant and "adjunct professor", in Institutional Studies and Research, in conjunction with the Educational Testing
Service. These freshmen entrance examinations now given at BCC are similar to the SAT examinations given in four-year colleges. Dean Tauber expressed pride that these tests, instituted at BCC, may next year be applied to all community colleges in New York City and, eventually, over the entire country, parallel to the CEEB-SAT's for four-year college students.

5. Dean Tauber presented Dr. Newmark, Chairman of the Committee on College Occasions. Dr. Newmark reported that this administrative committee will include at least one member of every department at BCC in its membership.

The BCC College Occasions calendar for 1965-66 will be similar to last year's, with the following changes: The first Opening Convocation and Honors Assembly will be held on October 21st, 1:00-2:00 P.M. In the college auditorium, Dr. Meister will deliver the major address on "Where Are You Taking My World?" Later in the afternoon, President and Mrs. Meister are host to a President's Reception to the Faculty in the cafeteria honoring new members of the faculty. Now that two commencements a year have become necessary, details on faculty participation will follow. A full dress commencement convocation will be held on the 27th of January, 1966.

6. Dr. Newmark reminded the members of the Faculty Council that those who intend to participate this year in Faculty Lecture Series and Lecture Bureau should fill out and submit the necessary forms as soon as possible.

C. Report of the Dean of Administration

1. Dean Silverman extended his personal thanks to Professors D'Andrea, Rosenfeld and Caffrey, Dean McGrath, and all other members of the faculty who assisted during fall registration.

2. Extra office space has been provided for BCC faculty in the building at the northeast corner of the Grand Concourse and 184 Street.

3. Two portable buildings are still being considered for use at BCC.

4. Dean Silverman reminded the faculty that keys are available for those who need them. He also asked faculty to be concerned about the safety and security of personal and college property by seeing to it that all areas are locked when not under supervision.

5. A temporary addition to the BCC mailboxes will be available soon. A new bank of mail boxes, to replace the present inadequate bank, is planned for the main hall.
6. The site for the new campus has been approved. The next step will be a survey and borings of the stock yard grounds to determine the best type of footings. If all goes as planned, actual construction of the first buildings may be initiated in 1966, with possible occupancy of such buildings in 1967-68.

7. Dean Thompson's Student Handbook will soon be distributed. The faculty is asked to contribute suggestions and/or corrections for next year's edition.

(Dr. Meister, due to the shortage of time, suggested that the following changes in the Agenda be made:)

IV. Committee Reports

F. Committee on Nominations and Elections

1. Prof. Prince reported that there were several vacancies to be filled in the Faculty Council since Professor Lipsey and Miss Stringham were on leave, and the new library department requires an additional at-large position.

2. A question was raised regarding the position of a member serving as representative at-large to Faculty Council, who, with time yet to serve, interrupted service with leave. Is such a person entitled to resume service on return to BCC or does he relinquish service to his replacement?

Dean Tauber moved that such members be treated the same as heads of departments, i.e. they should retain their titles to pick them up on returning from leave. The replacement in such a case would be temporary only. The motion was seconded and accepted.

3. An Agenda Committee for Faculty Council and Faculty meetings was elected. A motion to have Professors Hirshfield, McLaughlin and Rosenstock continue to serve as the Agenda Committee was seconded and approved.

4. Prof. Prince raised the question of considering an amendment to BCC By-Laws that the number of members significant to call a meeting of the general faculty be changed from ten members of the faculty to 10% of the faculty. On Dr. Meister's suggestion, discussion of this matter was postponed until the next meeting of the Faculty.

Dr. Meister made this statement regarding the definition of "voting" members of the BCC faculty: Only those members of the faculty who have tenure or are of professorial rank shall be considered to be voting
members of the faculty. However, to avoid disfranchisement of certain members of the faculty, the above definition of "voting" members has been qualified to include those persons who were hired before September, 1965 (who do not have tenure and who do not hold professorial rank.)

Dr. Meister referred to the recent revised bulletin of 9/22/65, entitled Voting Members of the Faculty, and said that of the 147 members of the faculty named therein with voting rights, 38 fell into the latter category, and those members were given the right to vote by the action of the Faculty Council as of November 19, 1964.

Dr. Meister apprised the Faculty Council of the existence of an important administrative vacancy. To screen applicants for the position of Director of Evening Session, the President has formed an advisory committee consisting of four Presidential appointees: Dean Silverman, Dean Minkin, Dr. White and Prof. McGrath, and three faculty members to be nominated by the Faculty Council and elected by the Faculty. The Council then nominated Dr. Reynolds, Dr. Rosenstock, Professors Stein, Casais, Galub and D'Andrea. A motion to have Prof. Prince conduct the election through the mail by a weighted-preferential-ballot was seconded and passed.

E. Committee on Faculty Welfare

1. Faculty Housing. Prof. May regretfully informed the Faculty Council that plans to have a co-op apartment building erected on land owned by the City Department of Parks in the vicinity of Jerome Avenue Reservoir would probably not materialize since the Commissioner of Parks has firmly refused to cede or sell the land for such a purpose. Mr. Prince, the architect, will continue his search for other available sites.

2. Prof. May was optimistic regarding possible adjustments of BHE salaries as a result of recent UFT gains. Possible advantages accruing BCC might be HIP paid in full, and a welfare fund established to cover major medical costs.

C. Committee on Committees

1. Requests and inquiries from faculty members for membership on various committees have been coming in at a brisk rate.

2. Continuity of membership as reflected in official roster distributed at the end of April will enable committees to meet and continue their work.
3. Committees which are required to elect their own chairmen and have not done so in the spring, should consider such elections as the first order of business with the incumbent chairman presiding. Results should be forwarded to Prof. Tyson in the near future.

4. This committee will meet with the officers of the Faculty Council for a review of existing committee rosters.

5. The members of the Committee on Committees re-elected for the present academic year are Prof. D'Andrea, Prof. Hirschfeld and Dr. Mandelbaum. Prof. Ehrenpreis is a newly elected member.

6. With respect to committee membership for non-voting members of the faculty, it is the opinion of the committee that they be permitted to apply for and participate in the work of the various appropriate committees but, consistent with their non-voting status on the college faculty, they be non-voting members of committees.

7. The By-laws Revision Committee was approved by faculty vote in the Spring of 1965 with membership to serve for a period of three years. The election of this membership will be conducted by Committee on Nominations and Elections, Prof. Prince, Chairman.

8. The committee will address itself in the coming year to questions of committee size and effectiveness of activities in view of our expanded faculty.

9. The committee welcomes suggestions from the faculty for improvement of committee work.

10. The Ad Hoc Committee on Scheduling consisting of Prof. Tyson as Chairman, Prof. Caffrey and Dr. McCulloch, appointed by President Meister last spring to coordinate committee meeting times, has consulted with all committee chairmen and has submitted its recommendation to the President and Deans.

It was later pointed out by Prof. Tyson, at the suggestion of Dr. Mandelbaum, that departments which designate representatives to various standing committees designate only voting members of the faculty if they wished to maintain voting rights within the committee.

D. Curriculum Committee

1. Prof. Monticone stated, for benefit of new members of the Faculty Council, that all actions of the Curriculum Committee are presented to the Faculty Council for its approval and then are taken by President Meister to the Board of Higher Education for final approval.
2. All additions of new curricula demand approval of State University as well as the Board of Higher Education.

3. Next meeting of Curriculum Committee will be 2:00 p.m. on Tuesday, October 5, 1965.

B. Committee on Academic Standing

1. The first meeting of the Committee on Academic Standing will take place on Wednesday, September 29, 1965 at 2:00 p.m. in the Office of the Dean of Faculty. (Dean Tauber proposed that time of meetings of all committees be set the year (or semester) previously so that department and individual program schedules of faculty members will permit attendance at meetings, as had been done successfully with C.A.S.)

2. Re Committee on Academic Standing, work continues on Codification of Academic Procedures and Regulations, based on a recently completed summary of policy decisions.

3. Dean Tauber reported that the formula for gaining matriculation for those BCC students not qualified at admission has been a 2.5 average in 12 credits in a well-balanced program, or 2.0 in 24 credits.

Since extra space existed among the matriculants in various curricula in September 1965, BCC has admitted to matriculant status, experimentally, students with a 2.0 average in at least 12 credits. The results of this relaxation of minimal requirements for gaining matriculation status will be studied as part of the Institutional Studies and Research program.

V. New Business

New business, including the reports by Dr. Wilkinson, College Discovery Program, and Dr. Beringause, Remedial Reading, were postponed to the next meeting.

The question raised by Dr. Corbman regarding a BCC calendar arrangement permitting certain members of the faculty to attend their own department meetings, due to conflicts in their schedules, was referred to Dean Silverman.

The meeting was adjourned at 2:05 p.m.

Respectfully submitted,

Sue Keatinge
Secretary

10/19/65