Present: President Colston, Chairman; Deans Hermo, Rosenfeld, Rosenstock, Saueracker; Professors Barrette, Bennett, Clarke, Costello, Davidson, Ehrenpreis, Fogarty, Galub, Goldberg, Hart, Heller, Hirsh, Hynes, Kolliner, Merrigan, Morowitz, Motola, Pitman, Pomeranz, Reynolds, Steuerman, Wise; Messrs. Ersdakeker, Silverman.

The meeting was called to order by Dr. Colston at 12:45 o.m. in Language Hall, Room 22.

The minutes of the October 3, 1974 meeting were approved with the following correction. In regards to the "Career Program Orientation" Prof. Goldberg stated that all departments are requested to prepare the required one-page work sheet and present it to her committee.

I. Reports and Recommendations

October, 1974 Commission on Academic Personnel Practice in the City University of New York submitted to the Board of Higher Education of the City of New York. This report was executed as a result of the outgrowth of controversy over the proposed tenure quota system. The committee was to review old standards of recruitment, reappointment and tenure and recommend new personnel practices where indicated.

Dean Rosenstock distributed a summary of the committee's recommendations. Each Department and Academic Dean will receive a full copy of the report. Attention was drawn to some of the more poignant recommendations:

1. Recruitment: In order to appoint the best person for the available position, a one-year search for candidates is recommended. Until the time that the best person is found, a temporary replacement will be used.

In light of the Melani court case, departments must keep specific records regarding all applications for employment. Department chairpersons will receive a memo with specific instructions.

2. Reappointment: It is suggested that specific screening objectives be formulated for each level of reappointment. In fairness to the faculty members, decisions should be made as early as possible.
5. **Tenure:** The committee suggested the formulation of standardized criteria regarding:

1) Teaching, service, scholarship
2) Institutional requirements (e.g. - projections of enrollment, budgetary situations)

Other recommendations were:

1) Equivalencies will be revised and updated.
2) Provisions for waivers will be reviewed.
3) The formation of a faculty review committee regarding tenure prior to the College P & B Committee.
4) A Ph.D. be required of all new faculty at the Assistant Professor level.
5) Evaluation of Presidents and Administrators.
6) Intra-college transfer of faculty.
7) The proposal regarding the establishment of a dual track system, (a) research, (b) teaching, was suggested for further study.

The following motion was presented by Prof. Ehrenpreis:

All discussion regarding the report should be tabled until Dr. Colston selects a committee to further study the report and its proposals and report formal recommendations. This would also allow the entire faculty time to acquaint themselves with the proposals.

Discussion of motion ensued.

Dr. Colston pointed out that response to the report would be required prior to November 20th.

**Vote:** Motion carried unanimously.

The following people were either nominated or volunteered for the committee:

Dr. Colston will form a committee from the following names:


Dr. Colston requested that all P&B Committees meet promptly to review the report. Departmental representatives will report all suggestions and recommendations at the next Faculty Council meeting on Wednesday, November 20th at 4:00 p.m., Language Hall Room 22.
Prof. Ehrenpreis suggested that all faculty members read the recent issue of The Clarion. There they will find the PSC suggestions and recommendations regarding this report.

II. Registration - Mr. Erdsneker

On December 1, 1974 Phase I of the new registration system will be instituted. Through computerized input, the number of students and class rosters will be attained. All chairpersons have received an outline of programs for registration.

III. Enrollment

Dr. Colston was pleased to announce a BCC enrollment increase. Our present student population is now 13,668 (an increase of 3.4%). There are 5,017 FTE students.

IV. Programs

Successful programs with BCC have included:

1. Health Happenings
2. Urban Affairs Conference
3. Open House for parents and high school seniors
4. Program for developing career interest in women

V. Physical Management of Campus

1. Bids for the Library roof have been accepted and work will begin shortly.
2. Contracts for demolition and/or restoration of some of the buildings surrounding the college are being pursued.
3. It was pointed out that in light of the predicted declining student enrollment all schools must now justify all building requests. The BCC Master Plan has been approved in parts. Priorities will be given to:
   1) Library roof
   2) Silver Hall
   3) Recreation Hall
   4) Selective energy system

VI. Operation 76

Prof. Ehrenpreis stated that voluntary contributions of both efforts and money would be appreciated.
VII. **Senate**

1. Mr. Silverman asked for clarification of the term "Full-time Faculty." The matter was referred to the Steering Committee on Implementation of Governance for further definition of the term.

2. The Bio Sketch forms and ballots will be ready shortly.

3. Student nominations have been prepared and elections will take place mid-November.

VIII. **Committee on Academic Standing**

General curriculum revisions and new courses are being prepared for the Medical Technology Program.

All departments are requested to present suggestions regarding the formulation of an agenda.

IX. **Medical Screening Program**

Prof. Steuerman distributed information regarding the medical screening program. All male faculty members and husbands of female faculty are invited to participate.

X. **Dr. Hirsch**

Wishes for a speedy recovery were extended to Dr. Hirsch, History Department Chairperson. In his absence, Prof. Ehrenpreis will serve as Acting Chairperson.

Meeting was adjourned at 2:00 p.m.

Respectfully Submitted,

Rachelle Morowitz, Secretary